

## **NOTICE OF VACANCY OF UNITED STATES MAGISTRATE JUDGE POSITION**

Applications are now being accepted for the appointment of a full-time United States magistrate judge for the Western District of Oklahoma at Oklahoma City.

The duties of the position are demanding and wide-ranging and will include: (1) substantial research and writing assistance to the court for which demonstrated legal scholarship is required; (2) conduct of most preliminary proceedings in criminal cases; (3) trial and disposition of misdemeanor cases; (4) conduct of various pre-trial matters, evidentiary proceedings and summary (advisory) jury trials on delegation from the judges of the District Court; (5) trial and disposition of civil cases upon consent of the litigants; and (6) conduct mediation and settlement conference in cases referred by district judges. The basic jurisdiction of the United States Magistrate Judge is specified in 28 U.S.C. § 636.

To be qualified for appointment an applicant must:

1. Be a member in good standing of the bar of the highest court of a state, the District of Columbia, the Commonwealth of Puerto Rico, the Territory of Guam, the Commonwealth of the Northern Mariana Islands, or the Virgin Islands of the United States, and have been engaged in the active practice of law for a period of at least five (5) years (with some substitutes authorized);
2. Be competent to perform all the duties of the office; be of good moral character; be emotionally stable and mature; be committed to equal justice under the law; be in good health; be patient and courteous; and be capable of deliberation and decisiveness;
3. Be less than seventy years old; and
4. Not be related to a judge of the district court.

A merit selection panel composed of attorneys and other members of the community will review all applicants and recommend to the district judges in confidence the five persons it considers best qualified. The court will make the appointment following an FBI full-field investigation and an IRS tax check of the applicant selected by the court for appointment. An affirmative effort will be made to give due consideration to all qualified applicants without regard to race, color, age (40 and over), gender, religion, national origin, or disability. The current annual salary of the position is \$160,080.00. The term of the office is eight years.

The court emphasizes that excellent legal scholarship and quality legal research and writing skills and experience are critically important requirements for the selection process and performance of this federal judicial position. Training and experience in alternative dispute resolution procedures is recommended.

Application forms and further information on the magistrate judge position in this court may be obtained from:

Clerk of the United States District Court  
1210 U.S. Courthouse, 200 N.W. 4<sup>th</sup> Street  
Oklahoma City, Oklahoma 73102  
(405) 609-5050

or from the chairperson of the selection panel:

Kerry A. Kelly, Assistant U.S. Attorney  
210 West Park Avenue, Suite 400  
Oklahoma City, Oklahoma 73102

The form is also available on the court's external website at [www.okwd.uscourts.gov](http://www.okwd.uscourts.gov).

An original and ten (10) copies of each application and required writing sample must be submitted only by the applicants and **must be received by the clerk** no later than 4:30 p.m., Wednesday, February 15, 2012.

All applications will be kept confidential, unless the applicant consents to disclosure, and all applications will be examined only by members of the merit selection panel and the judges of the district court. The panel's deliberations will remain confidential.

For the Court:  
VICKI MILES-LaGRANGE  
CHIEF JUDGE